

Manzanita Governance Board

Adopted Minutes
JANUARY 27, 2021

Special Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Secretary	Eric Wilhelm
Treasurer	Eli Villaneuva
Member	Krishna Flores
Member	Harvey Green
Member	Monique Mangino

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Manzanita Public Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592> The regular meeting will begin at 4:00 pm.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

A) CALL TO ORDER

TIME: 4:04 pm

Pledge of Allegiance

Establish Quorum

6 /6

Opening Comments/Introductions/Welcome Guests

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen

(15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Reports

1. Superintendent/Principal's Report
 - a. Enrollment Report
 - b. California Walk Thru/Egyptian Pyramid
 - c. COVID 19 Update

D) Consent Agenda Items

MOTION: Monique Mangino

SECOND: Eli Villaneuva

VOTE: 6 /6

- a. Approval of Meeting Minutes of the Regular Board Meeting on December 9, 2020 (Attachment A)
- b. Approval of Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)
- c. Approval of the 2021-2022 School Calendar (Attachment C) (Suzanne Nicastro)
- d. Approval of the Personnel to Act as District Agents (Attachment D) (Suzanne Nicastro)
- e. Approval of Personnel for the Release of Commercial and Payroll Warrants (Attachment E) (Suzanne Nicastro)

E) Items Scheduled for Action/Consideration

- a. Discussion/Approval of MOU between MPCS and LUSD regarding Prop 51 and PSMI Grant Funding (Attachment F) (Suzanne Nicastro)

MOTION: Krishna Flores

SECOND: Harvey Green

VOTE: 6 /6

- b. Discussion/Approval of Contract between MPCS and Merso Lab for COVID-19 (Attachment G) (Suzanne Nicastro)

MOTION: Eli Villaneuva

SECOND: Krishna Flores

VOTE: 6 /6

- c. Discussion/Approval of Job Description/Salary for Child Nutrition Service Worker (Attachment H) (Suzanne Nicastro)

MOTION: Eli Villaneuva

SECOND: Krishna Flores

VOTE: 6 /6

- d. Discussion/Approval of COVID-19 Policies (Attachment I) (Suzanne Nicastro) i. Sick Leave Policy
ii. Vaccination Policy

MOTION: Monique Mangino

SECOND: Krishna Flores

VOTE: 6 /6

F) Items Scheduled for Information and Discussion

1. Media Partners Presentation-Equity Training Overview
2. Employee Manual
3. Intervention Program
4. Summer School
5. Budget Update/Trans
6. Governance Board Site Support

G) Future Agenda Items

1. Employee Manual

I) Adjourn to Closed Session Time: _____

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.

J) Reconvene to Open Session Time: _____

K) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)

L) Next Meeting

The next scheduled meeting of the Governance Board will be held on **Wednesday, February 17, 2021 at 4:00 PM** via zoom.

M) Adjournment

Time: 5:51 pm